

# FOUNDATION CFO

Recommended annual revenue minimum: \$300k

Investment: \$995/month

Note: This service requires a \$1,500 set up fee that will be applied at contract initiation.

## INCLUDED SERVICES

### **Staff Support:**

Monthly Financial Review and Strategy meetings  
with a Clara CFO  
Customized Annual Budget  
Customized Annual Cash Flow Forecast

### **Communication:**

Monthly Zoom Meeting  
Email Support

### **Software, Tools and Perks:**

CFO Toolkit for self-service financial analysis (see below)  
Float Cash Forecasting Software  
Receipt Management Software  
Wholesale Discounts on accounting-related software

### **Discounted hourly rate available for:**

#### **Special Projects Add-on Services available:**

Bookkeeping, Customized dashboard reporting, Tax Returns,  
Reasonable compensation reports (S-corps), Valuation services,  
Accounting system migration, Customized policy and procedures manuals

### **CFO Toolkit**

Decision Support Worksheets (i.e. Cash Flow, Cost to Hire, etc.)  
Calculators (i.e. ROI, Take home pay, etc.)  
Document retention policies  
Tax guidelines and deadlines  
Links to recommended books and software  
Software discount codes

