

SIGNATURE CFO

Recommended minimum annual revenue: \$500,000

Investment: \$1,495/month

Note: This investment is doubled for the first two months

INCLUDED SERVICES

Staff Support:

- Dedicated CFO matched to you
- Accounting Team Oversight
- Tax return support
- Discounted hourly rate available for:
 - Financial Statement Audit Support
 - Onsite Support

Monthly Numbers:

- Financial Review
- Preparation of Clara Master Plan workbook
- Financial & Decision Making Analysis

CLARA MASTER PLAN WORKBOOK

- Summary page
- KPI tracking
- Goal tracking
- Cash Flow Forecast
- Balance Sheet
- Monthly P&L
- Budget vs. Actual

Communication:

- At Least Bi-Weekly Meetings
- Unlimited Email Support
- Monthly Q&A Calls

Software, Tools and Perks:

- CFO Toolkit (see below)
- Float Cash Forecasting Software
- Receipt Management Software
- Wholesale Discounts on accounting related software

CFO Toolkit

Worksheets (i.e. Cash Flow, Cost to Hire, etc.)

Calculators (i.e. ROI, Take home pay, etc.)

Document retention policies

Tax guidelines and deadlines

Links to recommended books and software

Software discount codes

